



## **Terms of Reference for vendor qualification for the election of the executives of International Coordination Council for the tenure 2021-23**

### **Background of Organization:**

**Non-Resident Nepali Association (NRNA)** was established with the purpose of uniting and binding the Nepali Diaspora under one umbrella on 11 October, 2003. In the course of completing 18 years of its existence; NRNA has developed into a non-governmental global organization and a network of Nepali Diaspora by establishing National Coordination Council (NCC) in 84 countries to represent its interests, concerns and commitments.

The national interest that can be fulfilled by the diaspora has not been hidden from the international arenas. The network of Nepali Diaspora represented by NRNA has developed itself into a formidable force that can represent Nepali interest globally. Keeping all these in mind, the Government of Nepal has given legal status to Nepali Diaspora by promulgating Non-Resident Nepali Act 2064 and as provisioned in the Act, NRNA must hold its general assembly and election biannually. For practical purposes Nepali citizens living outside South Asian Association for Regional Cooperation (SAARC) member countries for more than two years or People of Nepali Origin (PNO) holding foreign nationality other than SAARC nations are considered as NRNs.

### ***Our Motto:***

***“For Nepali by Nepali”***

**For more information about organization and organization’s structure and activities, please visit our official website of NRNA: <https://nrna.org/>**

### **Election Committee:**

NRNA is holding its 10<sup>th</sup> International General Assembly from 23<sup>rd</sup> to 25<sup>th</sup> October, 2021 and election of the Executives of the International Coordination Committee (ICC) for the tenure 2021-23 is to be held in the first week of October, 2021. The election will be supervised by the Election Committee (EC) formed by NNRA ICC. The EC consists of Seven Members under the coordination of Advocate Lila Mani Paudel.

### **ToR and Criteria of Vendor selection for Online Election:**

Due to the on-going Covid-19 Pandemic, the ICC has decided to hold online election. The vendor of Online Election should meet the following criteria.

- The company should be owned by foreign national other than SAARC Countries.
- The company should be registered in another country other than SAARC Countries.
- The company must be registered for at least 2 years.

- The company must have conducted at least 5 Elections of institutions having more than 5,000 voters.
  - Demo voting should be conducted before the election.
  - Result should be confidential and should be provided to Election Committee only.
  - Ballet box should be maintained, so that if there is any need of counting, there should be such facility.
  - Voters representing country will be provided as per request.
- **The Software which will be used by the vendor should have the following features:**
  - ❖ Accommodate 5,000 voters for at least 60 attached Positions (Voters and Representatives will be in 84 countries) Delegates will be from 84 countries attached.
  - ❖ For some position the software should allow only regional voters to participate
  - ❖ Must have Face verification method (Before and after Election)
  - ❖ The anonymity of voters should be maintained
  - ❖ The software should be opened for voting for at least 24 hours.
  - ❖ Have good security measures