

Background

Nepal was hit by a Magnitude 7.8 earthquake in April 2015 and another M 7.3 quake in May. This left over 9,000 people dead, 25,000 injured, and destroyed 500 health Centres, 30,000 classrooms and over 500,000 houses.

In the immediate aftermath of the earthquake, NRNA mobilized its network across the world at ground zero with around 300 plus volunteers and collected funds for immediate relief to the earthquake victims. It distributed food, temporary shelter, blankets, and clothing in crisis-hit areas and set up 26 medical camps. Working around the clock, NRNA reached and helped more than 17,000 families in 13 districts.

After completing the relief efforts, the NRNA decided to contribute to rebuilding efforts through private-sector and community-led efforts. As part of this, it pledged to build approx. 1,000 homes.

Why rebuild homes?

The housing sector accounts for more than 66% percent of the losses occurred after the twin earthquakes. The Government of Nepal estimates more than 500,000 private homes will have to rebuild with earthquake resilient building codes while also respecting local heritage and traditions.

Building back 1,000 homes aligns perfectly to NRNA's slogan of 'NRNA - True Partner to Rebuild Nepal' at its recent global conference. After the project is accomplished, the NRNA also hopes it may serve as a good example - for prospective planners, donors, or builders - that can be adapted to a larger scale.

Selection criteria - Guiding principles

Selection of sites will be under the guidance of Nepal Reconstruction Authority (NRA). The assessment of suitable sites (if old sites are not feasible) may be allocated by NRA and will be based on the new building guidelines by the Government of Nepal. These houses will be permanent in nature and more resilient in the event of an earthquake.

Terms of Reference

1) Purpose

- a) The role of the NRNA-NERT is to rebuild 1000 houses in earthquake affected rural region as per directed by NRA. The house will be earthquake resilient and complies with the building code of the government of Nepal. The taskforce (if requires), raises funds to support the project, handover of the houses and work completion certificates to the stakeholders;
- b) In order to replicate best practices from its projects in national level, the committee will also facilitate, encourage the government to include in the national policies (where possible);
- c) In addition to the above, as instructed the by Chair, member/s may be required to work at the construction site and other assigned tasks.

2) Term

This Term of Reference holds good from October 2015 to October 2017.

3) Aims and objectives

To build 1000 houses for earthquake victims as directed by NRA. These houses will (where possible) use local materials, sustainable housing and earthquake resistant houses to 'build back better' by engaging local communities, NRNs and Non-NRN volunteers and relevant government and other partners.

4) Composition of Membership - See attached

5) Meetings

Meetings will be held at the discretion of various teams, following consultation with the Chair.

Implementation Mechanism

- (1) Nepal Earthquake Rebuilding Taskforce (NERT): this will be the apex body with NRNA representatives and distinguished professionals from around the globe, which will guide the project.
- (2) Master Plan and Construction Steering Committee (MPCSC): This team will comprise of designated Members from NERT, industry and professional experts, NGOs and INGOs. This committee will make strategic decision and technically guide, steering, and monitoring the implementation of project related to project design and implementation. This committee may engage or hire any technical, management or administrative professional as per requirement to support to carry out the specific project activities. The members of this committee will be making voluntary contribution.

Further responsibilities but not limited to:

- i. Development of strategic partnerships with appropriate organization/private partnership in order to provide other essential tasks;
- ii. Coordinate with government, NRA, beneficiaries and relevant stakeholders;
- iii. Approval/endorsement of master plan (where required);
- iv. To support community mobilize other service provide agencies and actors for services such as drinking water, sanitation for integrated community settlement;
- v. Approval of project documents such as house design, operational manuals and guidelines related to the project;
- vi. Relocation of the current temporary settlement to another location before the project commences where and if the location is new resettlement.
- vii. Selection and awarding of contract/agreement/work with various companies, voluntary organizations, beneficiaries, NGOs and INGOs (where required) for related task/projects;
- viii. Any other related or associated task for the successful completion and delivery of the NRNA-ICC 1000 house building project;
- ix. Monitoring and evaluation of the contractor/s;
- x. Procurement of required equipment/materials and awarding of contract/s;
- xi. Payment of bills related construction;

- xii. Oversights of the project; and
- xiii. Prepare a report including oversights and benchmark
 - a) Reporting RelationshipsThe MPCSC reports to the Chair of NERT/the President NRNA-ICC.

(3) Volunteer Management and Policy Committee (VMPC) see composition of team member below).

3.1 Roles and Responsibility

- 3.1.1 To develop Volunteer Policy and Terms and Conditions as required for the project following the completion of the master plan;
- 3.1.2 Call for volunteers as per the NRNA Volunteer Policy and Guidelines;
- 3.1.3 Recruiting and management of international and national volunteers in conjunction with Volunteer Policy Committee.

Specific roles, responsibilities and requirements for volunteers will be developed by aligning with needs and requirements of the project following the outcome of the master plan and the house design which will be approved by NERT and call for volunteers from each of the regions by Volunteer Co-coordinators at a specific given time once the NRNA Earthquake Rebuilding work commences.

All volunteer coordinators will work in conjunction and consultation with VMPC whilst they are engaged in recruiting and management of volunteers from different regions who will ultimately submit report to NERT on behalf of Volunteer Management and Policy Committee.

- (4) Project Management Office/ Secretariat: The whole project will be managed by a full time paid Management Team that will include;
- a. A Project Manager/Management Team,
 - b. Administrator/ Accounting and audit firm,
 - c. a Secretary Executive Director NRNA,
 - d. Support staff as required.

NRNA - Nepal Earthquake Rebuilding Team (NERT)

	Name	Designation	Country/Region
A.	Executive Team		
1	Shesh Ghale, President, ICC-NRNA	Chair	Australia
2	Bhaban Bhatta, V.P, ICC-NRNA	Member	Japan
3	Kumar Panta, V.P, ICC-NRNA	Member	Germany
4	Dr. Badri K.C., General Secretary, ICC-NRNA	Member	Russia
6	Arjun Shrestha, Secretary, ICC-NRNA	Member	Belgium
7	Hikmat Thapa, Treasurer, ICC-NRNA	Member	Africa
8	Ranju Thapa, Spokesperson ICC-NRNA	Member	Australia
9	Dr. Ganesh Gurung, Advisor, ICC - NRNA	Member	Nepal
11	Jamuna Gurung, ICC Member, ICC-NRNA (representing donor - MIT Group Foundation)	Member	Australia
12	Deepa Rai, Former ICC member, ICC-NRNA	Member	Australia
13	Damar Ghale, Advisor, ICC-NRNA (representing donor - Tamu-dhee UK)	Member	UK
14	Sonam Lama, RC USA, ICC-NRNA (representing donor - Mustang Kedu)	Member	USA
15	Yem (Trilok) Gurung (ICC Advisor)	Member	HK
16	Paolo Nugari, Hr. Consul General, Rome, Italy (representing donors)	Member	Italy

B.	Master Plan and Construction Steering Committee (MPCSC)		
1	Dr. Ganesh Gurung (Prominent Sociologist, former member, National Planning Commission)	Team Leader	Nepal
2	Dr. Jagadish C Pokharel (Urban Planner and former VC, National Planning Commission)	Member	Nepal
3	Deepak Man Sherchan (Prominent Architect and Developer)	Member	Nepal
4	Jamuna Gurung - ICC Member	Member	Australia
5	Lok Bhakta Rana (NRNA ICC Advisor and Legal Expert)	Member	Nepal

6	Komal Chitracar (FCA), Audit and Finance specialist	Member	Nepal
7	Engineers Without Borders	Member	Global
8	UN Women	Member	Nepal
9	Rajesh Rana - Executive Director, NRNA	Member Secretary	Nepal

C.	Volunteer Management and Policy Committee (VMPC)		
1	Deepa Rai	Coordinator	Australia
2	Mingmar Tamang	Member	Nepal
3	Goba Katuwal	Member	Australia

D.	Volunteer Coordinators		
1.	Shisir Bhatta	USA	
2	Shyam Tamang	Bahrain	
3	Gopal Gurung & Jay Prakash Gurung	UK	
4	Chetra Kumar Shrestha	Italy	
5	Santosh Bhattarai	Germany	
6	Fanindra Pant	Netherland	
7	TB Karki	Qatar	
8	Babita Shrestha	Australia	
9	Tulsi Kharel & Sudan Thapa	Japan	
11	AC Sherpa	USA	

E.	Medical Volunteer		
1	Bhoma Devi Limbu - Team Coordinator		
2	Doctors and Nurses (TBA)		

F.	General Members		
1	Regional Coordinators (all)		
2	Deputy Regional Coordinators (all)		
3	Women Coordinator and Deputy Women Coordinator		
4	Youth Coordinator and Deputy Youth Coordinator		
4	ICC members (all)		
5	Presidents and General Secretaries (all NCCs)		